



DOVER PARK HOSPICE NOTICE OF THE 28TH ANNUAL GENERAL MEETING

Notice is hereby given that the Twenty-Eighth (28th) Annual General Meeting (AGM) of Dover Park Hospice (DPH) will be held as follows:

Date : Saturday, 22 August 2020
Time : 14.00 hours (2.00 pm)
Venue : Virtual Meeting – Zoom

Due to the COVID-19 pandemic, DPH will conduct the AGM in accordance with the requirements of the COVID-19 (Temporary Measures) Act 2020 and the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Registered Societies) Order 2020.

AGENDA FOR 28TH AGM

1. Welcome by Chairman
2. Confirmation of Minutes of the 27th AGM held on Saturday, 24 August 2019
3. Chairman's Report for 2019/2020
4. Accept and approve Hon Treasurer's Report and Audited Financial Statements 2019/2020
5. Appointment of External Auditors of DPH
6. Election of members to the 29th Governing Council. The list of nominees to the 29th Governing Council are as follows:

- (1) Mr. Chey Chor Wai (into 3rd year)
- (2) Dr. Karen Soh (into 3rd year)
- (3) Ms. Marlene Foo (into 3rd year)
- (4) Ms. Woo E-Sah (into 3rd year)
- (5) A/Prof. Jeremy Lim Fung Yen (into 5th year)
- (6) Dr. Kwa Chong Teck (into 5th year)
- (7) Mr. Low Chee Wah
- (8) Dr. Mark Chan Peng Chew
- (9) Mr. Shee Gim Leng

7. Members who will continue to the 29th Governing Council are as follows:

- (1) Ms. Cheng Yoke Ping (into 2nd year)
- (2) Dr. Lionel Lee (into 2nd year)
- (3) Dr. Tanya Tierney (into 2nd year)
- (4) Mr. Tan Kim Kwang (into 2nd year)
- (5) Mr. Paul Gagnon (into 2nd year)
- (6) Ms. Angelene Chan (into 4th year)
- (7) Ms. Ong Ai Hua (into 4th year)
- (8) Ms. Diane Chen Dan (into 5th year)
- (9) Mr. Robert Chew (into 6th year)

Annex A

8. Under Article 5.4A, the following have been conferred as Honorary Council Members and need not stand for election as Council Members.
 - (1) Dr Seet Ai Mee
 - (2) Dr Jerry Lim Kian Tho

9. A word of thanks to the outgoing Council member(s) by Chairman of the 28th Governing Council
 - (1) Prof Ho Yew Kee (Completed 6 years)
 - (2) Col (Ret) Rupert Gwee (Completed 6 years)
 - (3) Ms Kemmy Lim Boon Hong (Requested to step down)
 - (4) Dr Seet Ju Ee (Requested to step down)
 - (5) Dr Wu Huei Yaw (Requested to step down)

10. Any Other Matters

ATTENDANCE AT VIRTUAL AGM

It is important that you fill in and submit the Proxy Form (Annex B) as soon as possible, and preferably by Tuesday, 11 August 2020, for planning and processing purposes.

Those who wish to view or listen to the AGM proceedings must indicate so in the Proxy Form, and will be provided with further details.

VOTING AT VIRTUAL AGM

As voting will not be carried out at the AGM itself, the only way for a member to vote on the resolutions tabled at the AGM is to complete the Proxy Form to appoint the Chairman of the AGM as their proxy to vote on their behalf. The appointment of the Chairman as a member's proxy will also allow the member to count towards the quorum.

Appointment of proxies via Proxy Forms received after Tuesday, 11 August 2020 will not be disregarded so long as they reach us by the deadline of 2:00 p.m. on Thursday, 20 August 2020.



Mr. Chey Chor Wai
Honorary Secretary
DPH Governing Council
1 August 2020

Annex A

About Candidates new or returning after a break:

Mr. Low Chee Wah has previously served on DPH Governing Council as Asst Secretary, as well as on various committees including Building and Development Committee, Audit, Governance & Risk Committee. He has served 5 years previously before taking a break and has agreed to continue to serve in the coming term. He is the CEO of Frasers Property Retail. Mr Low's expertise in finance and audit, building management and customer experience will help DPH continue to grow as the preferred hospice service provider as well as a well governed charity.

Mr Shee Gim Leng has been serving with Col (Ret) Rupert Gwee on DPH's Information Technology Committee for the last 5 years. He is the Deputy Director (Joint Capabilities, Enterprise Systems) of the Home Team Science and Technology Agency (HTX), and concurrently the Dy CIO for Home Team Academy. Prior to this, Mr Shee oversees the Home Team NS IT System. He holds a Master of Technology from NUS Institute of System Science. Mr Shee brings expert knowledge in IT framework and system implementation as well as internet security and will continue to advise DPH on building and implementing new IT systems at the new ICH. This will be his first election to DPH Governing Council.

Dr Mark Chan Peng Chew is the Chairman (Integrative & Community Care) and Senior Consultant, Geriatric Medicine at TTSH. Dr Chan will be able to support the mission of DPH and foster closer collaboration between TTSH and DPH. Dr Chan has served on the Boards at the Alzheimer's Disease Association and Academy of Medicine. He will replace Dr Wu Huei Yaw as the representative from TTSH.