

**DOVER PARK HOSPICE
NOTICE OF THE 32ND ANNUAL GENERAL MEETING**



Notice is hereby given that the Thirty-Second (32nd) Annual General Meeting ("**AGM**") of Dover Park Hospice ("**DPH**") will be held as follows:

Date : Saturday, 24 August 2024
Time : 1.30 hours (1:30 p.m.)
(Lunch will be served at 12:00 p.m.)
Venue : Holiday Inn Singapore Atrium
(Sentosa Room)
317 Outram Road
Singapore 169075

AGENDA FOR 32ND AGM

1. Welcome by Chairman
2. Confirmation of Minutes of the 31st AGM held on Saturday, 26 August 2023
3. Chairman's Report for 2023/2024
4. Honorary Treasurer's Report - Audited Financial Statements 2023/2024
5. Appointment of External Auditors of DPH
6. Election of members to the 33rd Governing Council. The list of nominees to the 33rd Governing Council are as follows:
 - (1) Dr. Mark Chan Peng Chew
 - (2) Ms. Diane Chen Dan
 - (3) Mr. Chey Chor Wai
 - (4) Dr. Kwa Chong Teck
 - (5) Mr. Low Chee Wah
 - (6) Mr. Shee Gim Leng
 - (7) Dr. Karen Soh
 - (8) Ms. Woo E-Sah
 - (9) Mr. Johnny Lam
 - (10) Mr. Kenneth Sim
7. Members who will continue to the 33rd Governing Council are as follows:
 - (11) Ms. Angelene Chan
 - (12) Mr. Henk R. De Glint
 - (13) Ms. Sandy Foo
 - (14) Prof. Ho Yew Kee
 - (15) Ms. Ong Ai Hua
 - (16) Ms. Deanna Ong
 - (17) Mr. Guan Ong
 - (18) Dr. Seet Ju Ee
 - (19) Ms. Shefali Srinivas
 - (20) Dr. Tanya Tierney
8. Under Article 5.5, the following have been conferred as Honorary Council Members and need not stand for election as Council Members.
 - (1) Dr. Seet Ai Mee
 - (2) Dr. Jerry Lim Kian Tho
 - (3) Emeritus Prof Lionel K H Lee
9. Any Other Matters

QUESTIONS FROM MEMBERS

Members wishing to raise any questions in relation to the resolutions tabled at the AGM or otherwise should submit the same as soon as possible and in any event by Friday, 16 August 2024.

VOTING AT AGM

Members who are not able to attend the physical AGM can complete the Proxy Form to appoint a proxy to vote on his/her behalf.

If you wish to appoint a proxy, please submit the Proxy Form in the following manner:

- via email to norashikin_jaffar@doverpark.sg;
- via mail to DPH's registered address, at Dover Park Hospice, 1 Tan Tock Seng Link, TTSH Integrated Care Hub, Singapore 307382, Attention: Ms. Norashikin Jaffar; or
- via fax to 62547650,

in each case, preferably by Friday, 16 August 2024 for planning and processing purposes.

Appointment of proxies via Proxy Forms received after Friday, 16 August 2024 will not be disregarded so long as they reach us by the deadline of 10:00 a.m. on Thursday, 22 August 2024.

ATTENDANCE AT AGM

The AGM will be preceded by lunch at 12:00 p.m.

Please indicate in the attached Reply Slip whether you will be attending the AGM and/or Lunch Reception, for catering purposes. Please return the Reply Slip to DPH as soon as possible and in any event by Friday, 16 August 2024, for planning and processing purposes.



Prof. Ho Yew Kee
Honorary Secretary
DPH Governing Council
9 August 2024

Current Council Members for Re-Election

Dr. Mark Chan Peng Chew

Dr Mark Chan Peng Chew is Divisional Chairman, Division of Integrative and Community Care and Senior Consultant in the Department of Geriatric Medicine, Tan Tock Seng Hospital (TTSH). He has his subspecialty interest in dementia and cognitive disorders in the elderly. He is involved in medical education and has appointment of Assistant Professor in the Yong Loo Lin School of Medicine National University Singapore, member of the Geriatric Medicine Residency Advisory Committee and core faculty for Geriatric Medicine Residency program in the National Healthcare Group (NHG).

Ms. Diane Chen Dan

Experienced Senior Vice President of Financial Planning & Analysis with a demonstrated history of working in the utilities and offshore marine industry. Skilled in Auditing, Accounting, Costs Recovery & Transfer Pricing, Risk & Governance, Digitalisation of financial information and Finance Business Partnering. Strong finance professional graduated from The association of chartered certified accountants with 9 years of professional training in public accounting firm and 14 years of commercial experiences in overseas operation and Singapore mainboard listed company.

Mr. Chey Chor Wai

Chey Chor Wai is a consultant in the areas of finance, corporate governance, risk management and internal controls. He retired from PricewaterhouseCoopers LLP (PwC) Singapore as an assurance partner, having spent 32 years in the firm. He has worked in the Coopers & Lybrand offices of London, New York and Beijing prior to its merger with Price Waterhouse to form PwC. While in PwC Singapore, he was also a member of the Capital Markets Group, assuming the role of reporting accountants for companies seeking an Initial Public Offering on the Singapore Stock Exchange. He was also concurrently the firm's admin partner from 2001 to 2003.

Chey was a past Independent Director and Chairman of the Audit and Risk Committee (ARC) of Isetan (Singapore) Limited, Courts Asia Limited and Religare Health Trust Trustee Manager Pte Ltd, the trustee manager of the publicly listed Religare Health Trust. He was also a Board member of Info-comm Media Development Authority of Singapore (IMDA) and chaired its ARC. He is still currently serving as a member of the IMDA ARC.

Dr. Kwa Chong Teck

Dr Kwa Chong Teck began his career as a dental surgeon in the Singapore Armed Forces in 1979. By 1991, when he completed his engagement in the Singapore Armed Forces, Dr Kwa headed the General Staff Branch of its Medical Services and was concurrently the Division Medical Officer of the 3rd Singapore Division.

Between 1982 and 1987, Dr Kwa trained in oral pathology at the University of London's Institute of Dental Surgery at the Eastman Dental Hospital. He also trained at the regional maxillofacial surgery unit at Mount Vernon Hospital in north-west London. He earned the Master of Science in Oral Pathology of the University of London in 1983 and the Fellowship in Dental Surgery of the Royal College of Surgeons of Edinburgh in 1985. He completed the 160th Advanced Management Programme at the Harvard Business School in 2001 and was admitted a Fellow of the Academy of Medicine Singapore in 2004.

In 1991, Dr Kwa transferred to the Ministry of Health to help plan a new National Dental Centre for Singapore. He was the Centre's founding Executive Director, serving from 1995 to 2014.

ANNEX A

From 2004 to 2017, Dr Kwa was the founding Executive Director of the SingHealth Foundation. The Foundation funded healthcare-related research and education causes, pioneering treatment regimes and support for needy patients.

Dr Kwa is a member of the SingHealth Board of Advisors with duties at the National Dental Centre Singapore, the SingHealth Duke-NUS Disease Centres, the SingHealth Duke-NUS Pathology Academic Clinical Programme and the SingHealth International Collaborations Office. He also serves on the Board of Directors of the Mount Alvernia Hospital, the Governing Council of the Dover Park Hospice and on the Singapore Dental Council's Complaints Panel.

In 2018, Dr Kwa was an inaugural recipient of the University of London's Ivor Kramer Medal of Distinction for his contributions to dentistry and in 2023, he received the Singapore Society of Pathology's Award for his contributions to pathology.

Mr. Low Chee Wah

Mr Low Chee Wah has over 30 years of working experience with the last 16 years in the real estate industry. He has held various leadership positions, the last being as the Chief Executive Officer of Frasers Property Retail, before his retirement.

Prior to joining Frasers Property Group, Mr Low spent about 15 years in the banking industry and held senior positions in a number of financial institutions. He has extensive investment banking experience in mergers and acquisitions, capital raisings and takeovers across a number of markets in South East Asia.

Mr Low is also active in the community and has served in a number of board positions, including as the President of the Reit Association of Singapore ("Reitas") and Board member of New Life Community Services. He is presently a council member of Dover Park Hospice where he chairs the Audit, Risk and Governance Committee.

Mr Low holds both Bachelor of Economics and Bachelor of Laws, from Monash University, Australia and is a Fellow of CPA Australia and Institute of Singapore Chartered Accountants.

Mr. Shee Gim Leng

Mr. Shee Gim Leng is the Deputy Director of the Training and Learning System Office at the Home Team Science and Technology Agency (HTX) and concurrently the Deputy CIO for the Home Team Academy. He oversees, leads and manages various ICT and engineering programs and projects for the Ministry of Home Affairs and Home Team Departments. With extensive planning and implementation experience, Mr. Shee has made significant contributions to his field. Awarded the Public Administration Medal (Bronze) (PPA(G)) in 2021, he holds a Master of Technology in IT Leadership from the NUS Institute of Systems Science.

Dr. Karen Soh

Dr Karen Soh, has nearly two decades of experience in medical aesthetics. Dr Karen founded and was Medical Director of Prive Clinic before founding Aura Clinic. It is Dr Karen's belief that medical aesthetics must be uniquely suited to each patient. Dr Karen works closely with each patient to develop a personalized plan based on their unique needs and desires.

Dr Soh's inspiration for the clinic name "Aura" was her observation that, universally, people who felt positive about themselves had a strong AURA of confidence, regardless of prevailing beauty standards. Dr Soh believes that this glow can be achieved by being at one's best. Dr Soh is passionate about helping her patients enhance their AURA and beauty from the inside out. Dr Karen goal is to provide her patients with effective, doctor led treatments that will help them feel and look their best.

Ms. Woo E-Sah

Ms. Woo E-Sah currently leads RSM Singapore Assurance Practice. She handles assurance, initial public offerings, and due diligence assignments for emerging businesses, multinationals, statutory boards, not-for-profit organisations (NPOs) and public-listed companies. E-Sah also serves clients in other industries such as healthcare, shipping, manufacturing, retail and construction. Prior to her appointment as Head of Assurance, she was leading the Firm's Not-for-Profit Practice. She has been a speaker for seminars organised by the Charity Council and Institute of Singapore Chartered Accountants (ISCA). Earlier in her career, Ms. Woo E-Sah was at a Big 4 firm where she conducted audits for public-listed and privately-owned clients from diverse sectors.

New Council Members

Mr. Johnny Lam

Johnny Lam is a seasoned executive with a strong foundation in the global diamond industry and a commitment to philanthropy. He began his career in China with the De Beers Trading Company (DTC), where he excelled in trading and selling diamonds, later leading a team to expand the company's operations in the region. Johnny then joined the world's largest diamond brokerage, managing and growing its presence in China.

Returning to Singapore to lead his family's jewellery business, The Canary Diamond, Johnny utilized his global experience to drive the company's growth and innovation. His expertise in product and business development, coupled with a background in technology and innovation, have been key to his success.

In addition to his professional accomplishments, Johnny is actively involved in charitable work. He has contributed to the SJI Foundation Fund and Helping Hands Charity, and serves as a grassroots leader in the Bukit Panjang CCMC committee. A trained computer scientist and GIA graduate gemologist, Johnny leverages his unique skill set to support charitable initiatives, with a focus on using technology and innovation to make a meaningful impact and advance the mission of the organizations he serves.

Mr. Kenneth Sim

Kenneth Sim holds a BA in Architecture and a Master of Architecture. He is the Executive Director at Sunscreen Singapore Pte Ltd, where he oversees daily operations, sales, marketing, site coordination, product manufacturing, HR, authority applications, financial management, and international negotiations. Prior to this role, Kenneth worked at ONG&ONG Pte Ltd from 2008 to 2014, progressing from Designer to Senior Design Executive, and leading significant projects including the Singapore Turf Club and the National Heart Centre.

Kenneth has also been active in the Singapore Armed Forces, serving as Principal Staff Officer and graduating from Command & Staff College. Additionally, he has held leadership roles in the Singapore Teochew Sim Clan Association, serving as Honorary Secretary and currently as Chairman, where he engages members in cultural and charitable activities.