



DOVER PARK HOSPICE
Every Moment Matters

8 August 2025

Dear Members of Dover Park Hospice,

Patron
Dr Tony Tan Keng Yam
Former President of the Republic of Singapore

LETTER TO MEMBERS ON 33rd ANNUAL GENERAL MEETING

1. **33rd AGM.** DPH's 33rd Annual General Meeting ("AGM") will be held on **Saturday, 23 August 2025** at **1:00 p.m.** (Singapore Time) as a **physical meeting at Dover Park Hospice (Level 3, Day Care), 1 Tan Tock Seng Link, Singapore 307382.**

Please refer to the attached Notice of AGM and Agenda (Annex A).

2. **Proxy Form.** Members of Dover Park Hospice ("DPH") who are not able to attend the physical AGM can complete the attached Proxy Form (Annex B) to appoint a proxy to vote on his/her behalf.

If you wish to appoint a proxy, please submit the Proxy Form (Annex B) as soon as possible, and preferably by Friday, 15 August 2025 12pm, for planning and processing purposes.

3. **Other Matters**

34th Governing Council. Please refer to the Notice of AGM (Annex A) and Proxy Form (Annex B) for a list of the nominees to the 34th Governing Council.

Questions. Members wishing to raise any questions in relation to the resolutions tabled at the AGM should submit the same as soon as possible and in any event by Friday, 15 August 2025.

We will do our best to answer all questions at the AGM if time permits but will give priority to substantial and relevant questions relating to the resolutions set out in the Notice of AGM.

4. **Correspondence.** All correspondence and queries relating to the AGM, including the Proxy Form, should be submitted in one of the following ways:

- via email to grace_phua@doverpark.sg; or
- via mail to DPH's registered address, at Dover Park Hospice, 1 Tan Tock Seng Link, Singapore 307382, Attention: Ms. Grace Phua.

5. **Accompanying Documents.** Please refer to the following accompanying documents which are attached to this letter:

Annex A - Notice of 33rd AGM and Agenda

Annex B - Proxy Form for the 33rd AGM

Annex C - Audited Financial Statements for financial year ended 31 March 2025

Annex D - Minutes of the 32nd AGM

Annex E - DPH Chairman's Report at the 33rd AGM

Annex F – Reply Slip

This letter, the Notice of AGM, other documents above and the English version of the Annual Report for the financial year ended 31 March 2025 are also published on DPH's website at <https://www.doverpark.org.sg/AGM2025>.

6. **Reply Slip.** The AGM will be preceded by Lunch Reception at 12:00 p.m.

Please indicate in the attached Reply Slip whether you will be attending the AGM and/or Lunch Reception, for catering purposes. Please return the Reply Slip to DPH as soon as possible and in any event by Friday, 15 August 2025, for planning and processing purposes.

Yours faithfully,



Mr. Chey Chor Wai
Chairman



Ms. Sandy Foo
Asst. Honorary Secretary

Encl.